



INSTITUTE OF ADVANCED VIROLOGY (IAV)

Autonomous Institution under Science and Technology Department, Government of Kerala

QUOTATION NOTICE

Quotation Number	IAV/M1/2024-25/802/024-QN-1
Date of Issue	01/04/2026
Due date and time for receipt of quotations	08/04/2026; 10:00AM
Date and time for opening of quotations	08/04/2026; 11:30AM
Date up to which the rates are to remain firm for acceptance	31/12/2026
Estimated cost	₹ 50,000 (inclusive of taxes)
Designation and address of officer to whom the quotation is to be addressed	The Director Institute of Advanced Virology Bio 360 Life Sciences Park Thonnakkal, Thiruvananthapuram Kerala – 695 317
Mode of bidding	Single Bid (Techno-Commercial)
Superscription: Ducting works for Biosafety cabinets in Phase IB	

1. Sealed quotations are invited from registered firms having experience in executing HVAC ducting works in government/public sector/research institutions.
2. The firm should provide the following documents to prove the eligibility along with the quotation:
 - i. Details of registration and GST certificate
 - ii. Annexure I, II and III duly filled, signed and sealed
 - iii. Documents to prove experience
 - iv. All pages of the quotation notice duly signed and sealed
3. The quotations will be opened at the prescribed time in the presence of such of the tenderers or their authorized representatives who may wish to be present at that time.
4. The work shall be completed within 30 days from the date of issue of work order.



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5. The rates quoted should be for providing the mentioned services at **INSTITUTE OF ADVANCED VIROLOGY, Thonnakkal, Trivandrum, Kerala-695 317.**
6. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above.
7. Any quotation received after the due date and time fixed is liable to be rejected. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.
8. Further details of the requirements and the conditions governing the tender can be obtained free on request from the office till **07/04/2026; 4:00PM.**
9. The acceptance of the quotations will be subject to the following conditions:
 - (i) Acceptance of the quotation constitutes a concluded contract.
 - (ii) Withdrawal from the quotation after it is accepted or execute the works within a specified time or according to specifications will entail cancellation of the order and obtaining the services at the offeror's expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Institute reserves also the right to remove the defaulter's name from the list of service providers permanently or for a specified number of years.
 - (iii) No representation for enhancement of price once accepted will be considered during the currency of the contract.
 - (iv) Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
 - (v) If any license or permit is required of execution of the proposed services, the tenderers must specify the same in their quotation and also state the authority to whom application is to be made.
 - (vi) Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the authorities of the Institute or any other person authorized by the Institute and set-off against any claim of the authorities of the Institute for the payment of a sum of money arising out of or under any other contract made by the contractor with the Institute or any other person authorized by the Institute.
 - (vii) The prices quoted should be inclusive of all taxes, duties etc., which are or may become payable by the contractor under existing or future laws or rules of the country during the course of execution of the contract.
 - (viii) The payments for the services will be made after the satisfactory completion of the work and against actual measurements. Bank charges incurred in connection with



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payment against documents through bank will be to the account of the contractor. The firms shall produce stamped pre-receipted invoices to the Institute after completion fo the services.

- (ix) Any sum of money due and payable to the successful tenderer or contractor from Institute shall be adjusted against any sum of money due to the Institute from him under any other contracts.
- (x) Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the Institute.
- (xi) SCOPE OF WORK:

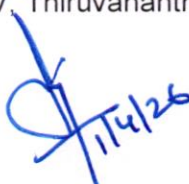
Item	Description	Unit	Qty
1	Duct Modification & Closure		
1.1	Fabrication of 22 SWG GI blanking plate (400*200) mm - 16 nos	Sq. Ft.	20
1.2	Fabrication of conical transition from 350x150mm to 150mm round	Each	19
2	Fittings & Connection		
2.1	6-inch(150mm) Diameter Start Collar with flange	Each	19
2.2	High-density Neoprene gasket for perimeter (1000mm*16)	R. Ft.	52.48
3	Supports & Sealants		
3.1	Mastic duct sealant and UL-rated foil tape	Job	1
3.2	Support system (Threaded rods/C-channel)	Set	19
4	Labor & Testing		
4.1	Labor for installation and smoke-leakage testing	Job	1


1/4/26
Director

IAV, Thiruvananthapuram

Place: Thiruvananthapuram

Date: 01/04/2026


1/4/26



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ANNEXURE I FINANCIAL BID

Name of Firm : _____

Quotation No: IAV/M1/2024-25/802/024-QN-1

Name of the work: Ducting works for Biosafety cabinets in Phase IB

Item	Description	Unit	Qty	Unit rate	Tax in %	Total rate inclusive of taxes
1	Duct Modification & Closure					
1.1	Fabrication of 22 SWG GI blanking plate (400*200) mm - 16 nos	Sq. Ft.	20		___%	
1.2	Fabrication of conical transition from 350x150mm to 150mm round	Each	19		___%	
2	Fittings & Connection					
2.1	6-inch(150mm) Diameter Start Collar with flange	Each	19		___%	
2.2	High-density Neoprene gasket for perimeter (1000mm*16)	R. Ft.	52.48		___%	
3	Supports & Sealants					
3.1	Mastic duct sealant and UL-rated foil tape	Job	1		___%	
3.2	Support system (Threaded rods/C-channel)	Set	19		___%	
4	Labor & Testing					
4.1	Labor for installation and smoke-leakage testing	Job	1		___%	
TOTAL RATE INCLUSIVE OF TAXES						
TOTAL RATE INCLUSIVE OF TAXES (in words):						

Place : _____

Dated : _____

(Authorized Name & Signatory of Agency/firm with stamp)



ANNEXURE II

To:

The Director
Institute of Advanced Virology
(Tender Inviting Authority)

UNDERTAKING BY THE TENDERER

I/We have carefully gone through the various terms and conditions mentioned in the quotation notice **IAV/M1/2024-25/802/024-QN-1** for the “Ducting works for Biosafety cabinets in Phase IB”, including annexures.

I/We hereby sign this undertaking as token of our acceptance of all the conditions mentioned in tender document.

Place: _____

Dated: _____

(Authorized Name & Signatory of Agency/firm with stamp)



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ANNEXURE III

CHECKLIST

Serial No.	Description	Submitted (Yes/No)
1	Whether submitted GST registration certificate	Yes/No
2	Whether submitted the proof of experience as per the quotation notice	Yes/No
4	Whether submitted Financial Bid - Annexure I	Yes/No
5	Whether submitted undertaking – Annexure II	Yes/No
6	Whether submitted the signed check list - Annexure III	Yes/No
7	Whether submitted the copy of the quotation notice signed and sealed on all pages.	Yes/No