

QUOTATION NOTICE

**ESTABLISHING OF FACILITY FOR STORAGE OF ANIMAL FEED AND
BEDDING FOR ANIMALS**

AT

**INSTITUTE OF ADVANCED VIROLOGY
BIO 360 LIFE SCIENCES PARK
THONNAKKAL
THIRUVANANTHAPURAM-695317**

Tender No. IAV/326/ADMN/2024

Date of issue of tender: 09.05.2024

Date of closing: 16.05.2024 at 13.00hrs

TENDER NOTICE

Institute of Advanced Virology, an autonomous institution under Science and Technology, Govt. of Kerala, Thiruvananthapuram invites sealed tenders on lump sum basis for the following work:

NIT No & date	IAV/ 326/ADMIN/2024 dt 08.05.2024
Description of work	“ESTABLISHING OF FACILITY FOR STORAGE OF ANIMAL FEED AND BEDDING FOR ANIMALS”
Date of publishing	09.05.2024
Tender Fee	Rs.1,000/- + 18% GST
Estimated Cost	Rs. 67,810/- (excluding GST)
Pre-bid meeting & venue	13.05.2024 15.00 Hrs at IAV conference hall
Last date/time for submission of bids	16.05.2024, 13:00 Hrs
Date of opening of bids	16.05.2024; 15:00 Hrs

1. The bids are to be submitted in the tender box maintained at office of the Administrative Officer, Institute of Advanced Virology, Bio 360 Life Sciences Park, Thonnakkal, Thiruvananthapuram-695317.
2. In case of any holiday or unforeseen closure of the institute on the scheduled day of opening of the bid, the bids will be opened on the next working day at the same time, but the deadline of submission of bids remains the same as indicated above.
3. Bids received after the above-mentioned date and time shall not be considered. Conditional bids will be rejected outright.
4. The responsibility of submission of the bids on or before the last date shall rest with the tenderer. The institute will hold no responsibility for the non-receipt of the bids or for the bids received after the date/time specified. Any bid received after the bid submission deadline prescribed by the Institute, shall not be considered.

5. The institute will respond to any request for clarification of the Tender Document that are received up to **Two (02) days** prior to the deadline for submission of bids prescribed. For this purpose, the prospective Bidder(s) requiring clarification shall notify/contact the Institute in writing at the registered address.

**Sd/-
Director**

BoQ

ESTABLISHING OF FACILITY FOR STORAGE OF ANIMAL FEED AND BEDDING FOR ANIMALS

Schedule of work –

SL NO	DESCRIPTION	UNIT	QTY
1	PARTITION WORKS		
	P/F Fibre cement board partion : Providing and fixing ± 75 mm thick Gypsteel stud partition or approved equivalent system including one layer of tapered edge ± 12.5 mm thick fibre cement board bords screw fixed with drywall screws of 25 mm at 300 mm c/c and 150mm at periphery of wall to ether side of 0.5 mm thick, ± 70 mm X 34mm X 36mm C-stud of GI steel placed at 610mm c/c in ± 0.5 mm thick, ± 50 mmX32mmX 32mm floor and ceiling channel of GI steel, anchored to the floor and true ceiling using suitable anchor fasteners at 600mm c/c in centre line, where in stud and floor channel crimped together with crimping tool and the boards are to be fixed vertically to the framework with joints staggered to avoid leakage through joints. A noggin channel of ± 0.5 mm thick, 70mmX40mmX40mm to be provided at horizontal joints of two boards fixed to the studs using metal to metal flat head screws. Finally square and tapered edges of the boards are joined and finished to have a flush look including filling and finishing with jointing compound, joint paper tape as per manufacturer's specification and the junction of the partition with masonry and all penetration through the partition to be treated as per approved manufacture's specification etc. all complete	SQFT	98.00
2	DOOR Works		
A	Aluminium door:- Providing and fixing aluminium works for doors, build up with standard tabular sections/Appropriates Z section and other sections conforming to IS:733 and IS: 1285, fixing with dash faster of required dis and size including necessary filling up the gaps at junctions, I.e. at top bottom and sides with required EPDM rubber /neoprene gaskets etc. Aluminium section should be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle/Aluminium snap beading for Glazing/Panelling, CP Brass/Stainless steel screws. All		

	completed job as per architectural drawings and direction of the engineer - in charge.		
a 1	Powder coated aluminium (minimum thickness of powder coating 50 micron	KG	17.00
a 2	With float glass panels 5 mm Thk	SQM	2,50
a 1	125 mm Handles	Nos	2.00
a 1	Providing and fixing bright finished aluminium door lock without pair of handles of approved quality for aluminium doors, with necessary screws etc completed as per direction of engineer in charge	Nos	1.00
3	ALGERIA TWO TRACK SLIDING		
	Supply and installation of Algeria two track sliding doors made of Powder coated (50 micron) aluminium. The structure is made 38mm cleat angle and also the unit will be having the provision of 27s 2 Track bottom and 27s Shutter plain 27s Clips as required. The unit will be having the provision of Algeria lock and 5 mm ThK Glass will be provided for vision panels. The Glass will be fixed towards the frame with Rubber Strip etc as required. The Unit will be fixed with all necessary finishes and supports etc as required	SQFT	25.00
4	Putty with painting Works		
	Supply and applying of approved paints finishes towards the existing structure. The existing surface will be having the provision of One coat of approved shade of paint will be applied tow coat putty, with 2 coat of primer and the Top coat will be finished with approved shade of coat of Emulsion paint of approved shade as per the instruction of engineer in charge.	LS	1.00

Instructions to Bidders including Terms and Conditions

1. Scope of Bid

“ESTABLISHING OF FACILITY FOR STORAGE OF ANIMAL FEED AND BEDDING FOR ANIMALS” as per the specifications given above.

2. Cost of Bidding

2.1. The Bidder shall bear all costs associated with the preparation and submission of its bid and the IAV shall in no case be responsible or liable for those costs regardless of the conduct or outcome of the bidding.

3. Amendment in the Tender Document

3.1. At any time prior to the deadline for submission of bids, the IAV may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Tender Document by way of amendment(s).

3.2.

3.3. Amendments will be uploaded in the Institute website www.iav.kerala.gov.in and shall be binding on the bidders. Further, it will be assumed that the Bidder has taken into account such amendments while submitting the bid.

4. Language of Bid

4.1. The bid prepared by the Bidder and all correspondence and documents related to the tender exchanged by the Bidder and the IAV shall be in English and the contract shall be construed and interpreted in accordance with that language.

4.2. If any of the brochures, leaflets or communication is prepared in any language other than English, a translation of such document, correspondence or communication shall also be provided at the cost and risk of the bidder. The translations provided shall prevail in matters of interpretation. The bidder, with respect to such documents, correspondence, and communications, shall bear the costs and risks of such translation.

5. Documents Comprising the Bid: All bids must be substantially responsive and shall comprise all the technical specifications and commercial offer.

6. Eligibility Criteria:

a. The contractor/agency should have experience in executing works of KPWD/CPWD/MES or other state/central government organization.

b. The bidder must have done at least 01 (One) similar work of the value of 80% of the estimated cost.

OR

02 (Two) similar works for projects each value 60 % of the estimated cost

OR

03 (Three) similar works for projects each value 60 % of the estimated cost with central/state Government /Semi Government /PSU/Government funded autonomous organization during last 03 (Three) years preceding last date of the month of tender submission.

c. The firm may give address and contact number of clients to verify the claim and inspect the work.

d. The contractor/agency should have valid GST/PAN registrations (proof to be submitted along with technical bids in cover 1

e. Any other information, which the contractor/agency wishes to provide.

7. Financial bid:

a. The bidder shall quote the rates and amount in the format prescribed at **Annexure I.**

b. Price shall be inclusive of all taxes.

OTHER TERMS AND CONDITIONS

1. **Period of Validity of Bids:** Bids shall remain valid for a period of 60 days after the date of deadline for submission of bids prescribed by the IAV.

2. Deadline for submission of Bids

The IAV may, at its discretion, extend this deadline for submission of bids in which case all rights of the IAV and all obligations of the Bidders will thereafter be subject to the deadline as extended.

3. Opening and Examination of Bids

a. The bids will be opened on the prescribed date and time as mentioned in the Bid document. Bidders or their representative may be present during the time of opening of bid.

b. The IAV will evaluate the bids as per the terms of the tender. Those bids, fulfill the technical requirements and responsive to the tender requirements will be considered. Those bids which found to be either non-responsive, not satisfying the technical requirements or both will not be considered and will be rejected.

c. The IAV will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required security has been furnished, whether the documents have been properly signed and whether the bids are generally in order.

d. If there is a discrepancy between words and figures, *the amount in words shall prevail*. If a Bidder does not accept the correction of errors, the bid will be rejected.

e. The IAV may waive any minor nonconformity or irregularity in a bid that does not

constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

f. Prior to the detailed evaluation, the IAV will determine whether each bid is complete and is substantially responsive to the Tender Document. For purposes of this determination, a substantially responsive bid is one that conforms to all the terms, conditions and specifications of the Tender Document without material deviations, exceptions, objections, conditionality or reservations. A material deviation, exception, objection, conditionality, or reservation is:

(a) One that limits in any substantial way the scope, quality, or performance of the equipment;

(b) One that limits, in any substantial way that is inconsistent with the Tender Document, the IAV's rights or the successful Bidder's obligations under the Contract: and

(c) One that the acceptance of which would unfairly affect the competitive position of other Bidders who have submitted substantially responsive bids.

(d) If a bid is not substantially responsive, it shall be rejected by the IAV and may not subsequently be made responsive by the Bidder by correction of the non-conformity. The IAV's determination of bid responsiveness will be based on the contents of the bid itself and any written clarifications submitted by the Bidder.

4. **Clarification of Bids:** During the bid evaluation, the IAV may, at its discretion, ask the Bidder for a clarification of its bid in writing/e-mail and the bidder has also required providing the clarification in writing. No change in the price or substance of the bid shall be sought, offered or permitted.

5. **Evaluation of Responsive Bids:** The IAV will evaluate the bids that have been determined to be substantially responsive.

6. Contacting the Institute

a. From the time of bid opening to the time of Contract award, if any Bidder wishes to contact the IAV on any matter related to the bid, it shall do so in writing.

b. If a Bidder tries to directly influence the IAV or otherwise interfere in the bid evaluation process and the Contract award decision, his bid shall be rejected.

7. Award Criteria

IAV will award the contract to the Bidder whose bid has been determined to be

substantially responsive and the Lowest Quoted Evaluated Bid.

8. Right to Accept/Reject/Modify Bids

- a. The IAV reserves the right to accept or reject any bid or to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the Bidders.
- b. The IAV reserves the right to negotiate with the Bidder having the Lowest Evaluated Bid.

9. Award of Work Order

- a. Prior to the expiration of the period of bid validity, the IAV will issue the Letter of Intent /Work Order to the successful Bidder in writing.
- b. The work order will constitute the foundation of the Contract.

10. Contract Agreement

Within **Seven** (07) days of receipt of the Work Order, the successful Bidder shall execute an agreement with the Institute which will be framed as per the terms and conditions of the tender and work order.

11. Contract Documents

- a. All documents forming part of the contract (and all parts of these documents) are intended to be correlative, complementary and mutually explanatory. The contract shall be read as a whole.
- b. The order of precedence of the Contract documents will be as follows:
 - (i) Contract Agreement
 - (ii) All other Forms
 - (iii) Contractor's Bid
 - (iv) Tender Document

15. Terms of Payment

Payment will be made only after completion of work in all aspects as per the tender specifications and after the testing and commissioning of the installations to the satisfaction of the officials of the Institute.

16. Governing Law: The Contract shall be governed by and interpreted in accordance with the laws of India.

17. Settlement of Disputes: Any dispute or claim arising out of/relating to this Contract or the breach, termination or the invalidity thereof, shall be settled by the

Hon'ble Courts of Justice at Thiruvananthapuram.

18. The page number should be marked in all pages serially (including all supporting documents enclosed with the tender document) and the declaration for the same shall be submitted by the bidder as **Annexure II.**

19. The works has to be carried out strictly as per the given specifications.

20. The works has to be completed within three weeks' time from the date of issue of work order.

21. The work shall be carried out as per PWD/CPWD norms and as per the direction of authorized representative of the Institute. The Institute is at the liberty to cancel the work or abandon the work at any time. In that case the contractor/firm is not eligible to claim any damage except the cost of work carried out at the accepted rates.

22. Institute of Advanced Virology reserves the right to accept or reject any or all the tenders in part or whole or may cancel the tender at its sole discretion without assigning any reason what so ever. No further correspondence in this regard will be entertained.

23. The bidder shall furnish a performance security for an amount equivalent to 2.5% of the total work value. The performance security shall be furnished in the form of DD in favor of the Director, IAV Thiruvananthapuram payable at Thiruvananthapuram.

DETAILS OF THE FIRM

1	Name and Address of the bidder/firm	
2	Type of firm: Propriety/ Private/ Private Ltd/ MNC/ Cooperative/ Govt.undertaking	
3	GST No	
4	Bank Account Details	

5	Has the firm ever been debarred/blacklisted by any government organisation/dept. If yes, give the details.	

ANNEXURE I

FINANCIAL BID

SL NO	DESCRIPTION	UNIT	QTY	Rate in digits	Rate in words
1	PARTITION WORKS				
	<p>P/F Fibre cement board partition : Providing and fixing ± 75 mm thick Gypsteel stud partition or approved equivalent system including one layer of tapered edge ± 12.5 mm thick fibre cement board bords screw fixed with drywall screws of 25 mm at 300 mm c/c and 150mm at periphery of wall to ether side of 0.5 mm thick, ± 70mm X 34mm X 36mm C-stud of GI steel placed at 610mm c/c in ± 0.5 mm thick, ± 50mmX32mmX 32mm floor and ceiling channel of GI steel, anchored to the floor and true ceiling using suitable anchor fasteners at 600mm c/c in centre line, where in stud and floor channel crimped together with crimping tool and the boards are to be fixed vertically to the framework with joints staggered to avoid leakage through joints. A noggin channel of ± 0.5 mm thick, 70mmX40mmX40mm to be provided at horizontal joints of two boards fixed to the studs using metal to metal flat head screws. Finally square and tapered edges of the boards are joined and finished to have a flush look including filling and finishing with jointing compound, joint paper tape as per manufacturer's specification and the junction of the partition with masonry and all penetration through the partition to be treated as per approved manufacture's specification etc. all complete</p>	SQFT	98.00		
2	DOOR Works				
A	<p>Aluminium door:- Providing and fixing aluminium works for doors, build up with standard tabular sections/Appropriates Z section and other sections conforming to IS:733 and IS: 1285, fixing with dash faster of required dis and size including necessary filling up the gaps at junctions, I.e. at top bottom and sides with required EPDM rubber /neoprene gaskets etc. Aluminium section should be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat</p>				

	angle/Aluminium snap beading for Glazing/Panelling, CP Brass/Stainless steel screws. All completed job as per architectural drawings and direction of the engineer -in charge.				
a 1	Powder coated aluminium (minimum thickness of powder coating 50 micron	KG	17.00		
a 2	With float glass panels 5 mm Thk	SQM	2,50		
a 3	125 mm Handles	Nos	2.00		
a 4	Providing and fixing bright finished aluminium door lock without pair of handles of approved quality for aluminium doors, with necessary screws etc completed as per direction of engineer in charge	Nos	1.00		
3	ALGERIA TWO TRACK SLIDING				
	Supply and installation of Algeria two track sliding doors made of Powder coated (50 micron) aluminium. The structure is made 38mm cleat angle and also the unit will be having the provision of 27s 2 Track bottom and 27s Shutter plain 27s Clips as required. The unit will be having the provision of Algeria lock and 5 mm ThK Glass will be provided for vision panels. The Glass will be fixed towards the frame with Rubber Strip etc as required. The Unit will be fixed with all necessary finishes and supports etc as required	SQFT	25.00		
4	Putty with painting Works				
	Supply and applying of approved paints finishes towards the existing structure. The existing surface will be having the provision of One coat of approved shade of paint will be applied tow coat putty, with 2 coat of primer and the Top coat will be finished with approved shade of coat of Emulsion paint of approved shade as per the instruction of engineer in charge.	LS	1.00		

Note: The rate quoted should include the cost of items, transportation, loading/unloading, labor/installation charges, cost of wastage of material brought to the site, disposal of construction debris and other waste material and other incidental expenses involved and GST.

Place:

(Authorized signatory)

Date :

ANNEXURE II
UNDERTAKING BY THE TENDERER

I/We have carefully gone through the various terms and conditions mentioned in the tender document for the **ESTABLISHING OF FACILITY FOR STORAGE OF ANIMAL FEED AND BEDDING FOR ANIMALS** at Institute of Advanced Virology, Bio 360 Life Sciences Park, Thonnakkal P.O, Thiruvananthapuram- 695317.

I am making this offer i.e Rs. _____ (Rupees _____)
_____)
is after carefully reading the conditions and understanding the same. I have understood the magnitude of work, quantity of items/labour/other charges required to execute the work, before making this offer.

This tender document has _____ pages including the attachments and all the documents including blank pages are serially numbered.

I hereby sign this undertaking as token of our acceptance of various conditions mentioned in tender document.

Place : _____

Dated : _____ (Authorized Name & Signatory of Agency/firm with stamp)

ANNEXURE III**CHECK LIST**

Serial No	Description	Submitted (Yes/No)
1.	Whether submitted the DD of Rs.1000 + GST towards tender fee	Yes/No
2.	Whether submitted copy of supporting document submitted: i) GST certificate	Yes/No
3.	Proof of work experience (as per clause _____ of tender document)	Yes/No
4.	Whether submitted Financial Bid submitted as per Annexure I.	Yes/No
5.	Whether submitted all the pages of the tender document duly signed along with Annexure II.	Yes/No
6.	Check list attached as per Annexure III.	Yes/No

Place: _____

Dated: _____ (Authorized Name & Signatory of Agency/firm with stamp)